**Caldwell Street Public School Parent Council Meeting – October 11th, 2023**

**Attendance:** Wilson Parks (Principal), Nicole Dunn (EA representative), Aimee Lukenda (teacher representative), Amanda Gaudet, Natasha Major, Heather McNutt, Tiara Wallace, Darcie De Sousa, and Johanna Golding

1. **Call to Order:** Amanda Gaudet called the meeting to order at 6:35 pm.
2. **Previous Minutes:** Motion to approve minutes from September 2023 by Amanda Gaudet, seconded by Darcie De Sousa, and passed unanimously.
   1. Questions re: Previous Minutes
      1. Outdoor Classroom – Wilson clarified that the structure must meet all current building codes. The project would span multiple years (planning to execution, ~$60K). Aimee suggested applying for an outdoor classroom grant (suggestion to investigate grantwatch.ca). It is noted that businesses can donate items.
3. **Fundraising Ideas**
   1. DFS Canada (40% profit from orders comes back to school). Natasha reported the options for online purchasing as well as shipping charges. There are 2 catalogues to choose from (one includes food). It takes 7 business days for catalogues to arrive once decision is made. No upfront costs. Natasha to order 400 ready-to-go-home catalogue kits (includes staff and kids). Aim to begin hybrid campaign Oct. 23. Cut-off date for orders will be Nov. 3rd; orders must be submitted online. Funding anticipated to go towards cost of bussing this year and field trips. It is noted that there is interest in an end-of-year event at the school.
      1. Idea to make an “event” out of pick-up night – could do Santa/seasonal photo. Amanda will follow up with the school contact for gym availability.
      2. Note that the school council has already subsidized literacy programs, core French programs, field trips.
   2. Open Donations to School – for those parents who want to donate, can do an e-transfer directly to the school council. More information to come.
   3. Christmas Market (aka Christmas Donation Sale) – Amanda to contact Bella. Dates to be set by next meeting.
   4. Book Fair – Used books (parents can donate books after school). More information to come.
   5. Basket Fundraiser – TBD.
   6. Christmas Concert to be held Tues, Dec. 19th (snow date: Wed, Dec. 20th)
      1. Coffee/nut-free cookies, basket raffle (idea to put pictures up on Facebook page so parents can look at it in advance, Santa/seasonal photo
      2. School asking for $2 donation for “Champion for Kids”
4. First Aid (canadian safety supplies) – TBD.
5. Caldwell Swim Day –Due to liability insurance and swim test requirements, the school cannot support an external swim day.
6. Caldwell Skate Day - $250 for the arena. Everyone would need to wear helmets and bring their own skates. Businesses could donate ice time so that there would be no costs to parents. Sundays would be best. More information to come.
7. Plant and propagate sale in the spring – TBD.
8. Little Caesar Pizza Kits – TBD.
9. Spring Craft Maker Market – TBD.
10. Summer Carnival – TVD.
11. **PAC Account Balance**

Wilson Parks reported that the PAC account balance sits at $4,000 for the 2023-2024 school year.

1. **Classroom Requests for Funding**
   1. Anna McAuley requested $1,000 to subsidize the cost of Junglesport coming to Caldwell from February 12-16, 2024 ($ due in February).
      1. Council motioned to table this request until more information is received.
   2. Jill Miller requested $298.65 for 55 cookie sheets for 11 classrooms to support structured literacy. Magnetic tiles were previously purchased by the school; however they do not have enough cookie sheets for each classroom. Cookie sheets work best for kids to manipulate the letters (as they are a magnetic surface). Teachers regularly use these materials and if the same cookie sheets are purchased, they are easily stackable by the teachers.
      1. Motion to approve $298.65 by Amanda Gaudet, seconded by Heather McNutt, and passed unanimously.
   3. Tammy McDonald submitted a STEM Manipulatives Proposal to have access to STEM materials for multiple grade levels. Council motioned to table this request until more information is received.
2. **Teacher Report: Aimee Lukenda**

Picture Day was today! Soccer, Cross-Country and Student Council is on-going.

1. **Principal’s Report: Wilson Parks**

IEPs going home on Oct. 17th. Progress reports will begin for teachers.

1. **Q&A**
   1. School Council blurb to Wilson Parks due by Friday, Oct. 13th to be included in this week’s Sunday Newsletter.
2. **Next Meeting Date: November 8, 2023 at 6:30 PM.**
   1. Meeting is adjourned at 8:15 pm.