**Caldwell Street Public School Parent Council Meeting – November 8th, 2023**

**Attendance:** Wilson Parks (Principal), Susan Olsen (Vice Principal), Aimee Lukenda (Teacher representative), Amanda Gaudet, Natasha Major, Tiara Wallace, Darcie De Sousa, Natalie Burke, Johanna Golding, Heather McNutt, and Jennifer Scott.

1. Amanda Gaudet called the meeting to order at 6:30 pm.
2. **Motion to approve minutes** from October 2023 by Amanda Gaudet, seconded by Natasha Major, and passed unanimously.
3. **Fundraising Updates**
   1. DFS Canada (Natasha Major) –Profit $2,866.53 (not including taxes). School is charged the tax (471.79); reimbursable. Orders will arrive Nov. 27-Dec. 8th at the school or else shipped directly to homes.
4. Santa Photo (Jenn Scott) – Santa is coming to town on Nov. 27th in the library. Donations suggested at $5 per family. Photos will be emailed to families. Flyers are out in the community.
5. Holiday Market (Amanda Gaudet) – Natasha to reach out to the community to ask for gift bag donations. Kids to write out name tags before the event. Market to be held Dec. 11 & 12, 2023. Donations will be accepted Dec. 4-8th, 2023 at the school. Donations should be gently used, in good working condition and clean.
6. Christmas Concert Coffee/Cookie (Dec. 19th, Darcie De Sousa). Tim Hortons will be providing coffee; Costco providing cookies. School will provide tables & chairs.
7. Basket Raffle (Darcie De Sousa) – Foundry will provide a gift card. School council will prepare a basket. In previous years, gift cards replaced Angel Tree. Will offer early bird draw for VIP seating for the Christmas concert. Kids will take tickets home and parents will send it back (tickets $2 each). Blurb going out to parents on Dec. 10th to notify them of the early bird. Tickets go home on Wednesday, Dec. 13th and are due Dec. 15th. Regular basket raffle tickets will be sold before the Christmas concert on Dec. 19th. School council to confirm if lottery license will be required.
8. **School Council Account Balance**
   1. Balance is $3,946.25 (does not include cookie sheets). Annual insurance cost has been taken out of the year as well.
   2. Credit Card requirements for room booking; school will provide this information for future parent council events.
9. **Crosswalk/Stop Sign**
   1. Parents issued concern to the City regarding Caldwell & Woodward corner last year. A speed survey was conducted by the City last November and found no concerns and are not willing to install a stop sign, crossing guard, crosswalk, or any other solutions. Parents were told that the next step would be to petition the city (require 200 individuals who would be affected by the decision).
      1. Motion to approve petitioning the City on behalf of the Parent Council by Amanda Gaudet, seconded by Darcie De Sousa and passed unanimously. Parent council to consider an online petition.
10. **Classroom Requests for Funding**
    1. Teacher supplies – School council considering providing each classroom with $50 amazon gift card for the holidays (15 classrooms). Jennifer Scott will be providing the Christmas cards.
       1. Motion to approve $750.00 by Amanda Gaudet, seconded by Jennifer Scott, and passed unanimously.
    2. Anna McAuley requested $1,000 to subsidize the cost of Junglesport coming to Caldwell from February 12-16, 2024 ($ due in February).
       1. Motion to approve $1,000.00 by Amanda Gaudet, seconded by Johanna Golding, and passed unanimously.
11. **Bell Time Changes**
    1. School board is considering changing bell times. Open house will be held on Nov. 27th at Smiths Falls District Collegiate Institute (299 Percy Street, Smith Falls).
12. **UCDSB Parent Involvement Committee**
    1. Meeting on Nov. 14th @ 6:30 pm for those who want to attend in Brockville. There will be snacks.
13. **Student Council Update**
    1. Aimee Lukenda reported the following events this week: Grade 3-4 Foley Mountain Field Trip, intramural soccer, popcorn sales, Remembrance Day assembly.
14. **Staff Update**
    1. Aimee Lukenda reported that there is interest in a Valentine’s Day dance (during school hours).
15. **Principal’s Report**
    1. Wilson Parks reported that progress reports will be coming out next Friday.
    2. School board received an influx in special education funding; school is looking to hire 0.5 staff member.
16. **Q&A**
    1. Jennifer Scott raised the issue of bringing recess items back into the bin. Teachers have a plan to ensure items are being put back (eg. student checklist).
    2. Council to consider a Halloween Family Dance for next year (cake walk, mini golf, etc).
    3. Council to consider a Local Restaurant Night in 2024.
17. **Next Meeting Dates**
    1. Meeting changed to Dec. 6 to accommodate schedules and Director’s Video.

Meeting is adjourned at 8:00 pm.