Caldwell Street School Meeting Minutes

January 24, 2023

6:30 pm at Caldwell Street PS (Learning Commons)

1. Meeting Details

Chairperson: Lori Bolton

Secretary: Amanda Gaudet

Date: January 24, 2023

Start Time: 6:30 pm

Location: Learning Commons at Caldwell Street PS

2. Attendance

Lori Bolton (PAC Chair) – Present

McKenzie Alain (PAC Vice-Chair) – Present

Joanne Woodhouse (Treasurer) – Present

Berta (Parent, Library Volunteer) – Present

Aimee Lukenda (Teacher Rep) – Present

Lynda Johnston (Board Trustee) – Present

3. Call to Order

Mr. Wilson Parks circulated last month's minutes and meeting agenda.

Motion to pass November minutes by Lori Bolton. Amanda Gaudet, Seconded by McKenzie Alain. Unanimously passed.

4. Fundraisers/Events

Letter from PAC to be sent out on February 16 with report cards indicating upcoming events and inviting parents to take part in school council and will include PAC email address. McKenzie to draft letter for review by Mr. Wilson Parks.

Upcoming events;

Week of Feb. 13 to 17, Valentine's spirit week. Aimee Lukenda to come up with 5 spirit day activities. Door decorating contest for each class on Monday, Feb. 13. Wilson Parks, Susan Olsen, and Lori Bolton to pick a winner. Winning class will receive a $100 gift basket of classroom material

purchased/funded by PAC. Lori Bolton to announce winner on February 15th and present prize to winning class.

March 20 and 27- Pizza fundraiser. Amanda Gaudet to confirm details (pizza size, toppings, dates, etc.) with Milano's

April 11-24 – Clothing orders for hats, t-shirts, and hoodies. BBMT Custom Creations has been chosen as the company to move forward with for future clothing orders due to best price/quality balance. McKenzie to coordinate with Bella Stoneman for pricing on adjustable caps pricing and deliver times.

May 8-12, Book swap. Families can send in good used condition books appropriate for school setting and ages 4-12. Books will be sold for $1 each. Monday/Tuesday book collection and set up, Wednesday/Thursday 10-11:30 and 12:30-2 book sales, Friday take down. Volunteers will be needed for this event, potential for grades 6 to help younger kids find books.

Potential next year events;

Scholastic book fair discussed as a potential fundraiser. Due to not having a librarian at the school, the Scholastic book fair will not proceed at this time.

Movie nights, Wilson Parks to review cost of license for the school year. Be ready to begin in September 2023.

5. Board Trustee Update - Lynda Johnston

Kinder students, highest enrolment.

Steo driver shortage, actively recruiting bus drivers. Difficult for field trips due to lack of bus drivers.

Science of reading initiative, purchasing resources for schools and additional pd days for teachers. Language delivery combining phonetics and queueing.

Mental health, every grade 10 student will have instruction in mental health going forward.

Lynda's committee's, Suspension/ appeals committee, Accountability/framework, mentor to high school students.

Recently met with high school students to discuss what they needed to feel 100% safe in school. Biggest fear at school were dealing with comments from other students.

Review board looking at all programs including french immersion.

Champions for kids, board wide event, where participating in the activity at the same time through the schools, 100% of the funds raised goes to the kids, no administration fee.

6. Principal's Report – Wilson Parks

Enrolment for 23/24 kindergarten is currently at 26 students.

Term 2 begins on February 2nd and report cards for term 1 go out on February 16th.

Mrs. Macaulay applied for and received a $2500 grant for gym equipment. She will be purchasing a kin ball set and individual smaller kin balls.

A group of parents came forward over their concern at the intersection of Woodward and Caldwell Street. Lori Bolton will draft a letter on behalf of PAC for review by Wilson Parks to be sent to Carleton Place council/public works/accessibility committee regarding their concern/support for a crosswalk and crossing guard.

Wilson Parks working with the town to try to have the signage at the front of the school changed from 'no parking' to 'school drop-off zone'.

January 24th indigenous music presentation by David Fickle a success.

Upcoming indigenous presentations, Feb.22-23, students will participate in Inuit games lead by Alanis Stranger Metcalfe; April 12, grades 4,5,6 students will participate in creation of warrior belts with an Indigenous artist; April 21, grades k,1,2,3 indigenous puppet show presented by Chad Soloman. Significant financial commitment from school for these workshops.

Librarian position posted through school board.

Grade 6 end of year school trip being planned by Mme Campagnolo. Trip will take place end of June from 9:30-4:30 at Camp Bonnenfant Y outdoor centre located in Dunrobin and will focus on leadership activities.

Leaving ceremony for grade 6 students will include pizza lunch and visit to the splash pad.

7. Financial

Holiday market raised $935.75. $167.40 was used for liability insurance coverage for event.

$5478.16 current PAC balance.

Door decorating gift basket – Motion to pass $100 max for classroom material/gift basket, McKenzie Alain, Seconded by Joanne Woodhouse.

PAC to potentially put money towards magazine subscriptions in the future after librarian is hired.

8. School News Update – Aimee Lukenda

Student Council, Friday popcorn sales are doing well and will continue. Valentine's day bake sale, families are welcome to send in nut free home baked goods, or nut free purchased baked goods.

Student council will use the funds raised to put towards recess equipment.

9. Other

McKenzie Alain may be able to get discontinued rugs for free for use in the library.

10. Adjournment

End of Meeting – 8:30 pm

Next Meeting – Tuesday, February 21, 2023 at 6:30 pm in Learning Commons