Parent Council Meeting Minutes For

CALDWELL STREET PUBLIC SCHOOL

# MEETING DETAILS

Chairperson: Lori Bolton Secretary: Amanda Gaudet

Date: October 18, 2022

Start Time: 6:30 pm

Location: Teams Virtual Meeting

# ATTENDANCE

* + Lori Bolton (PAC Chair) - PRESENT
	+ Mackenzie Alain (PAC Vice-Chair) – ABSENT
	+ Amanda Gaudet (Secretary) – PRESENT
	+ Joanne Woodhouse (Treasurer) - ABSENT
	+ Wilson Parks (Principal) – PRESENT
	+ Susan Olsen (Vice-Principal) – PRESENT
	+ Nicole Dunn (EA Rep) – PRESENT
	+ Aimee Lukenda (Teacher Rep) – PRESENT
	+ Bella McDonald (Parent) - PRESENT
	+ Natalie Burke (Parent) - PRESENT
	+ Courtenay James (Parent) - PRESENT
	+ Marsha James (Parent) – PRESENT
	+ Savanah (Parent) - PRESENT

# CALL TO ORDER

**Previous Meeting Minutes**

Mr. Wilson Parks previously distributed copies of the previous meeting minutes via email for all to review. The Chair Lori Boltin passed minutes, Secretary Amanda Gaudet seconded the minutes.

**Current Meeting Agenda**

Mr. Wilson Parks previously distributed copies of the agenda via email for all to review. The council voted unanimously to approve the agenda.

# OLD BUSINESS

**School Clothing**

MacKenzie Alain is to do research on costs. A joint email will be sent out to discuss costs.

**Halloween Funhouse**

It was a fundraiser done in the past, however has not been put on in the last few years. With Halloween around the corner, it is not feasible to have this event this year as it requires considerable planning and resources.

# NEW BUSINESS

# FUNDRAISING

# Bella provided the following information on possible fundraising ideas;

* McMillan's – 35% of profits goes back to the school
* Vessey Bulbs – not doing fundraising in 22/23
* Valley Village - $0.15/lb for soft items, $0.10/lb for bulk items donated. Maybe to tie in with earth day. Items would be required to be transported to warehouse in Kanata or Stittsville. Could rent a truck from Home Depot if required to transport items.
* Book donations from home to be sold at school

Ian's tree farm for a school night.

Possibility of McDonald's, Milano's, Domino's sponsoring a spriti night. A % of the profits of Caldwell families who purchase food at the restaurant on spirit night goes back to the school. Amanda Gaudet to contact businesses.

**Christmas Photo Set Up**

A winter/Christmas backdrop to be set up at school Christmas event at a nominal fee for Christmas photos.

**Food Donations**

Cereal box dominos, or fill a police cruiser with food.

**Christmas Market**

Gently used items/new items and/or handicrafts to be donated to the school and sold at a cost of $1 to students. Parent volunteers will be needed to collect and organize items, work the wrapping table, set up/clean up. Bella McDonald to draft a letter for Nov. 22 meeting to be distributed to families on November 27. Christmas market to be Dec.20/21. Items not sold will be donated to a local charity group.

**Christmas Angel Tree**

Done through OPP of Family and Children Services. Lori Bolton will look into this.

**Lanark County Interval House**

Possibly collect items to donate for women and children over the holidays.

**Cheerful Giver**

Lori Bolton waiting to hear back from Yvonne with Cheerful Giver on fundraising.

**Facebook**

Parent facebook group called “Caldwell Parents”, administrator is Bella McDonald.

**Remembrance Day**

Mme Campagnolo volunteered to organize the grade 4,5,6 students to walk down to the Cenotaph to participate in the local Remembrance Day Ceremony. Miss Reid volunteered to organize a ceremony in the library for the kindergarten, and grade 1,2,3 students. Ceremony will be 30 minutes long and end at 11 with a moment of silence.

Nicole Dunn volunteered to organize “letters to soldiers”. An email will be distributed with further instructions. Her husband, a serving CAF member, will process as required and letters will be flown via Royal Canadian Air Force Hercules aircraft to deployed soldiers in Iraq. (Hopefully pictures to follow)

Grade 6 girls took initiative to start student council. Students are very eager and have big ideas. 2 representatives from each grade 4,5,6 class to be on Council.

# PAC FINANCIALS

PAC financial balance is $5359.81. Funds are not currently earmarked for anything.

Mr. Wilson Parks to review if Mabels Labels provided funding to school through online sales.

# FUNDING REQUESTS

* + School requesting funds to purchase 10 Otter cases to be used with 10 ipads currently in storage. Cost is $550 and is not in the school budget. Mr. Wilson Parks to send out an email for voting purposes.
	+ New school jerseys may be required.
	+ School yard equipment; crazy carpets, basketballs

# PRINCIPAL'S REPORT

# Congratulations to the junior girls and junior boys soccer team. Boys team have heavy rain to contend with.

# Congratulations to the track and field athletes, approximately 20 athletes moving onto the UC Cup in Brockville.

# Individual learning plan's (IEP's) were distributed 18 October.

# Progress reports being distributed early November for all classes and grades 1 through 6 will focus primarily on Language, Math and French programs. Teachers will outline next steps if required on progress reports.

# PUP 2, Specialized Education Program, tailored to meet the needs of up to 8 Junior students (Grade 4,5,6) per year/per student. Program is focused on math, language, and social skills, fine/gross motor skills) Mr. Wilson and Miss Olsen are in the process of hiring 1 permanent teacher and 1 permanent EA for the program.

# Unused classrooms being reorganized, cleaned out and a plan is in place to make better use of the space.

# 8 parents are required to have a quorum to vote on any financial decisions made by the PAC.

# ADJOURNMENT

**End of Meeting** – Chair Lori Bolton called an end to the meeting at 7:36.

**Next Meeting** – Tuesday, November 22 at 6:30 at Caldwell Street Public School